

# **AV Requirements for Bruce Cryer and Gary Malkin**

### What You Can Expect:

The presentation consists of several PowerPoint slides with embedded audio/video clips (on Bruce or Gary's laptop). During the presentation, Bruce and/or Gary will control all of the PowerPoint slide advances. A musical performance supported by a grand piano or an electronic keyboard will be integrated into the "Keynote Performance" on stage.

## **Lavaliere Microphone, Slide Advancer and Sound:**

- Please provide wireless slide advancer for the Power Point control.
- ❖ Wireless headsets are requested for all the speaking portions of the presentation. The AV engineers will turn the headsets off when singing starts, and back again when speaking.
- In addition, please provide conventional vocal wireless mikes for singing, one sitting on a conventional vertical stand for Bruce, the other on a mike boom stand, which allows the mike to straddle horizontally over to Gary when he's sitting at the keyboard. If separate mikes for singing are not available, the headsets will suffice if necessary. Generally, headsets are not considered suitable for singing, which is why conventional mikes should be made available as well.
- ❖ Make sure that the projection unit is wired for sound with a micro stereo out direct from the computer, in order to allow the audience to clearly hear the video clips when they are played on Bruce or Gary's laptop.
- Sound monitors are necessary for both Bruce and Gary so that they will be able to hear their own audio mix on the stage. Without this, there's no way they will be able to adequately perform without the ability to hear themselves on stage. This is essential.

# Stage, Lighting & Screen(s):

- The staging area should be large enough so that Bruce and Gary can comfortably move around, with the piano or keyboard staying stationary stage right. If possible, provide a bar stool rear Stage Left for Bruce to sit in when not speaking or performing.
- The screen(s) should be large enough so that the audience can read the information on the screen(s) easily. If possible, place the screens Stage Right and Left, with Center Stage left open for the speakers.
- ❖ Bruce and Gary prefer to have cold bottled waters near the podium or on a small round table where laptop will be placed, as well as by the keyboard.
- Room lights should ideally be on a dimmer so house lights can be adjusted to lower levels for slide projection and, ideally, turned off completely when running the video clips.

### **Piano or Keyboard Rental:**

- It is understood that the presence of an actual Grand Piano has an enormous impact. However, the costs and stage needed for providing a Grand Piano can often be prohibitive, and vary greatly from place to place. If so, the rental of an electronic keyboard offers multiple sound choices and can provide a whole new set of benefits. The choice between these two options will be made by the speakers themselves as to whether a grand piano or an electronic keyboard would be rented and delivered. The ultimate costs for either of these options will be included in the total price.
- If a grand piano is rented, ample time for its delivery and tuning must be allotted prior to the presentation.
  (The tuning needs to be in isolation, with as much quiet provided as possible for the tuner.) An eighty-eight key weighted keyboard is the alternative to a grand piano, and time for its delivery and set up will also be

required before the presentation. While any other special needs will be outlined in regards to piano or keyboard delivery after the location and venue are designated, the speakers will take responsibility for this.

### Screen Projection and Back-up Laptop:

- ❖ Bruce and Gary will bring the presentation loaded on their own laptop computer to be connected to your LCD projector or equivalent. Please have both the HDMI connecting cable (for Mac Computer) and a power strip at the podium.
- ❖ You may wish to have a high-speed, high memory laptop loaded with Microsoft PowerPoint 2010 to be used as a backup.
- Bruce and Gary will bring a backup version of the presentation on a thumb drive.

#### **Sound Check and Rehearsal:**

- ❖ Bruce and Gary will need to check the media and sound before the event just to make sure that everything works correctly and to allow sufficient time to correct, if not. An hour sound check is reasonable.
- ❖ If possible, the same A/V technician who will be present during the presentation should be available for the sound check and rehearsal with Bruce and Gary the night before.

Thank you for your attention to these notes. We look forward to a successful program.